



MCNS Giant Clothing and Garage Sale **May 7th & 8th, 2010**

Thank you for your interest in participating in the Semi-Annual MCNS Giant Clothing and Garage Sale. We have been a part of the Metcalfe community for quite a few years now and this sale has become not only a necessary revenue generator for Metcalfe Cooperative Nursery School, but a highly anticipated weekend by both vendors and buyers.

Vendor Information

Who: Anyone can sell items at the MCNS garage sale. Community members, alumni and MCNS members are all welcome. Contact us to get a vendor number. If you have sold within the past year, you will be contacted approximately one month prior to the sale to confirm your wish to sell again and to remind you of your vendor number. MCNS volunteers provide setup and sales support so vendors do not need to be present at the sale.

What: We accept children, maternity and adult clothing, toys & equipment and household items. We cannot sell used car seats or older cribs that do not meet safety recommendations for liability reasons. Please do not try to sell torn or broken items. We will remove any such items from the sale during our sorting process.

When: The sale is on Friday, May 7th from 5 pm until 9 pm and on Saturday, May 8th from 8 am until noon.

Where: The sale takes place in the Holy Trinity Anglican Church hall at 8140 Victoria Street (upstairs from the nursery school). If the weather cooperates, we also sell outside.

Why: The sale allows you to make some money from those no longer wanted items cluttering up your home. The proceeds from our sales go directly towards the operating costs of the nursery school. This allows us to keep the cost of our programs down and continue to offer a quality education experience to our community's youngest members.

How: Contact us, dig out those unwanted items and get selling.



MCNS Sale - Detailed Guidelines

Pricing: Prices are set by you, the vendor, and should reflect the quality of the item. Please do not price items lower than 25¢. Bunching small items together (e.g. a bag of baby socks) is a good idea.

Labeling: Each item being sold is labeled with your vendor number, the price, the size (if applicable) and, if you want the item returned if not sold, a red dot. If you are pricing a group of items (e.g. a bag of toys), a description will help ensure all pieces are sold together. For labels, we recommend using masking tape (or some other similarly sticky substance) or paper labels (around 2"x2" or larger) fastened with safety pins or staples (please do NOT use straight pins). Any item with no label at the time of sale will be deemed a donation to the nursery school.

Packaging: Please ensure that any multi-part items are packaged appropriately. Some ideas that work - safety pins for clothing items; large clear plastic bags (closed with twist ties or knotted) for toys such as building blocks; ziplock style bags for smaller items. We welcome pre-hung clothing but please note that we cannot return hangers.

Donations: Donations are always welcome. MCNS volunteers will set prices on all donated items. Contact us to organize a drop off or pick up time.

Dropoff: All items are to be dropped off, labeled as stated above, between 9:00 am & 3:00 pm Friday, May 7th. Please have like items and sizes boxed or bagged together to simplify the job of putting things out. If you drop off a container that you would like returned, please ensure both the box and the lid are labeled with your name, vendor number and phone number.

Where the money goes: Sales totals for each vendor are calculated by MCNS volunteers and cheques are issued to the vendor in the amount of 50% of their total sales. The remainder is deemed a donation to Metcalfe Cooperative Nursery School and is used in their operating budget. Note – if your share is calculated to be less than \$5, you may be asked to donate the amount to MCNS to simplify our administrative processes. This is completely voluntary. Payout takes place within four (4) weeks of the sale and cheques will be mailed to you. To have a tax receipt issued for donations valued at \$20 or greater within one (1) calendar year, you must notify the coordinators of the sale.

Unsold items: Any unsold item labeled with a red dot must be picked Sat. May 7th between 2 pm and 4 pm or they become MCNS property. All other unsold items will be distributed to various charities. You may be asked to pick up large items (e.g. couches) as we have limited storage and transportation capabilities.

Liability: Unfortunately, we cannot be responsible for consignment items at the sale. Our volunteers make every effort to keep accurate records of all sales and ensure 'red dot' items are returned. However, due to the nature of the sale, there are sometimes opportunities for mistakes, misunderstandings, loss and damage. Clear and durable labeling and packaging of your articles will go a long way to prevent this.

Contacts: Email sale@mcnskids.org
Call MCNS at 613-821-3196 / Christine Lee at 613-821-0231